

**CITY OF BOULDER
LANDMARKS BOARD
March 4, 2015
1777 Broadway, Council Chambers Room
6 p.m.**

The following are the action minutes of the March 4, 2015 City of Boulder Landmarks Board meeting. A digital recording and a permanent set of these minutes (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). You may also listen to the recording on-line at: www.boulderplandevlop.net.

BOARD MEMBERS:

Mark Gerwing, Chair

Kate Remley

Fran Sheets

Deborah Yin

*Liz Payton

**Planning Board representative without a vote*

STAFF MEMBERS:

David Gehr, Senior Assistant City Attorney

James Hewat, Senior Historic Preservation Planner

Marcy Cameron, Historic Preservation Planner

Lesli Ellis, Comprehensive Planning Manager

Angela Smelker, Historic Preservation Intern

1. CALL TO ORDER

The roll having been called, Chair **M. Gerwing** declared a quorum at 6:00 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **M. Gerwing**, seconded by **K. Remley**, the Landmarks Board approved (4-0) the minutes as amended of the February 4, 2015 board meeting.

3. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

- **Chuck Sanders**, 2055 Kohler Dr., representing Historic Boulder, Inc., spoke in support of future landmark designation of the Atrium Building located at the corner of 13th St. and Canyon Blvd.
- **Kristen Lewis**, 511 Pleasant St., representing Historic Boulder, Inc., spoke in support of future landmark designation of the Atrium Building located at the corner of 13th St. and Canyon Blvd.
- **Abby Daniels**, 1123 Spruce St., Executive Director of Historic Boulder, Inc., spoke in recognition Mark Gerwing's tenure as chair of the Landmarks Board.

4. DISCUSSION OF LANDMARK ALTERATION AND DEMOLITION APPLICATIONS ISSUED AND PENDING

- **Statistical Report**

5. ACTION ITEMS

- A. Public hearing and adoption of amendments to the General Design Guidelines for Local Historic Districts and Individual Landmarks to create pool guidelines pursuant to the rulemaking procedures set forth in Chapter 1-4, B.R.C. 1981.**

Staff Presentation

J. Hewat presented to the board, recommending that the Landmarks Board approve the proposed guidelines.

Public Hearing

No public comment.

Motion

On a motion by **M. Gerwing**, seconded by **K. Remley**, the Landmarks Board approved (4-0) the proposed guidelines to become Section 2.7 “Pools” of the General Design Guidelines for Historic District and Individual Landmarks pursuant to the rulemaking procedures set forth in Chapter 1-4, B.R.C. 1981 and adopt the staff memorandum dated March 4, 2015 as findings of the board.

6. MATTERS FROM THE LANDMARKS BOARD, PLANNING DEPARTMENT AND CITY ATTORNEY

A. Update Memo

- City Attorney **D. Gehr** answered questions from the Board regarding the appropriateness of Board members conducting independent research in a quasi-judicial hearing. **D. Gehr** advised against independent research but did not prohibit against it. In addition, he stated that if research has been done, that Board members should to follow the procedure of full disclosure.

B. Subcommittee Update

- 1) Demolition
- 2) Design Guidelines and Code Revisions
- 3) Outreach and Engagement
- 4) Potential Resources

7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The meeting adjourned at 8:13 p.m.

Approved on April 1, 2015

Respectfully submitted,

Chairperson